

DATE SUBMITTED: _____

PERMIT #: _____



PERMIT APPLICATION TO KEEP URBAN CHICKENS FOR PERMITS TO INDIVIDUALS OWNING SINGLE FAMILY HOMES

The City of Belgrade's Ordinance 2022-7400-01 requires a permit for the keeping of Chickens on the premises of any property in the City limits. A permit is good for three years, and expires on December 31st of the third year unless sooner revoked. The fee for a permit is \$25.

| A. APPLICANT INFORMATION | | | |
|---|--|-------|------------------------|
| Name of individual permit will be issued to (First, Middle, Last) | | | |
| Home Address | City | State | Zip Code |
| Email Address | Primary Telephone Number | | Alternate Phone Number |
| Mailing Address (if different than Home Address) | City | State | Zip Code |
| Please send official notices relating to this permit to (check all that apply): <input type="checkbox"/> Home Address <input type="checkbox"/> Mailing Address <input type="checkbox"/> Email | Approval from 100% of single family occupied dwelling owners: | | |
| B. INFORMATION ABOUT ANIMALS TO BE KEPT ON PREMISES IN THE CITY LIMITS | | | |
| 1. Number of Hens to be kept: _____ (Maximum of five chickens allowed.) No person may keep a rooster or crowing hen. | | | |
| C. INFORMATION ABOUT CHICKEN COOP AND CHICKEN RUN PLACEMENT AND SIZE | | | |
| Specific details on coop and run requirements are located in Section 2 of the City Ordinance. Chicken coops and runs must be located in the rear yard. No person may keep chickens inside a house or attached garage. | | | |
| 1. Location of Coop and enclosed outside yard/run: (Include size of coop and run) | | | |
| 2. Detailed feces and waste management plan: | | | |
| 3. Attached scaled diagram indicating location of any coop or enclosed run from adjoining structures and property lines: <input type="checkbox"/> Yes <input type="checkbox"/> No | 4. License fee of \$25 submitted for a 3 year permit (Permit expires on Dec. 31 st of third year) <input type="checkbox"/> Yes <input type="checkbox"/> No | | |
| COMPLETE THE REQUIRED NOTIFICATION AND VERIFICATION SECTION, INCLUDING REQUIRED SIGNATURE, ON THE BACK SIDE OF THIS FORM | | | |
| | | | |

D. NOTIFICATION AND VERIFICATION

The information collected and required as part of this application will be used to determine eligibility for a City of Belgrade License or Permit. Disclosure of this information is voluntary. It is not legally required to provide requested data, however, failure to do so may mean the City of Belgrade is unable to process this application.

All information contained in this application is public information upon submission pursuant to the Government Data Practices Act, Minnesota Statutes Chapter 13. Individuals have the right to see and obtain copies of the data maintained on them, including private data, and also have the right to be told the contents and meaning of the data, and to contest the accuracy and completeness of the data.

A SIGNATURE IS REQUIRED IN ORDER TO PROCESS YOUR LICENSE APPLICATION _____

I, (print name) _____, have read and understand the above information regarding my rights as a subject of government data and that all information I provide as part of this application is public. I acknowledge I have been provided information about what is required for me as an individual to obtain a permit from the City of Pine Island. I agree I will strictly comply with all ordinances of the City of Belgrade relating to the permit for which I have applied, and understand I can review all current City ordinances on the City website or in the City Clerk's Office. I further understand that the giving of false information as part of this application, regardless of when it is discovered, or failure to meet the requirements set forth in Belgrade's City Ordinance 2022.7400.01, including all requirements relating to coops and runs, can constitute cause for denial, suspension, or revocation of my permit.

Signature of Applicant _____ Date _____

FOR CITY STAFF USE ONLY

1. Is the application filled out in its entirety? Yes No (What is needed to complete the application?)

2. Is more information required for approval? Yes No

3. Are there any additional documents included with the application? Yes _____ # of pages No

List of included documents: _____

4. Application approved or denied? _____ Reason for denial? _____

Conditions if applicable:

Applicant notified of decision on: _____ Approval sent via: _____

Approved by: _____ Date: _____